



Pathway to the Future

SAFETY COMMITTEE MINUTES

Date | time 12/5/2017 1:30 P.M. | Meeting called to order by Miguel Cruz at 1:39pm

In Attendance

Miguel Cruz	Dan Norris	Esmeralda Torres	Mayra Waller	Anthony Alberts
Jill Tamashiro	Gokcen Ceran	Thomas Carroll	Virginia Pender	Kris Kamandulis

Approval of Minutes

The minutes from the November 2017 BUSD Safety Committee Meeting were postponed for approval for the January 2018 BUSD Safety Committee Meeting.

Goals for Safety Committee 2017-18 update

Develop a prioritized safety committee calendar to review and implement the State and Federal required Safety Plans and Trainings.

Update the Comprehensive School Site Plan to a new more concise template to allow Principals to focus efforts on training and drills.

Take inventory of classroom red back packs, a standard of what should be inside, and a funding source for items, which needs to be included/replaced.

Take inventory of School Emergency Arc's, a standard of what should be inside, and a funding source for items, which need to be included/replaced.

Assignments and Reports

Chairperson- Miguel Cruz/ Co-Chair Thomas Carroll

Risk Management- Mayra Waller

- Mayra Waller reported out on the number of employee accidents sustained during the month of November (3 Total). Preventative Suggestions such as training and awareness was provided for all incidents and no further follow up was necessary.

Student Incidents- Mayra Waller and Jill Tamashiro

- Jill Tamahsiro reported out on the number of student injuries sustained during November (20 total).

MOT- Dan Norris, Esmeralda Torres, and Miguel Cruz

- Dan Norris provided an update on behalf of Maintenance and Grounds. Items included Christmas Break schedule, Upcoming shutdown, new equipment, new vehicle, and recent break-ins.
- Miguel Cruz provided an update on behalf of Transportation. Items included staffing and route timing issues.

Site Liaisons- Thomas Carroll, Gokcen Ceran, Anthony Alberts, Virginia Pender

- Feed Back or concerns from Elementary or Middle School Sites we shared.

Strategic Planning- Jill Tamashiro, Miguel Cruz

- Miguel Cruz provided an update on the status of all items identified from the Strategic Planning Committee objectives.

Additional Agenda Items

- Debrief on the process for certification of the Comprehensive School Site Safety Plans for 17/18.
- Results for district wide testing of lead was shared including an update on new legislation requirements.
- Staff Reviewed Emergency Response Flip Charts and proposed updates for 17/18.
- Staff also discussed current red back packs in classrooms. Discussion included standardizing across the district and finding alternate funding sources.
- Lastly, 17/18 BUSD Safety Newsletter would be brought for approval at the January Safety Meeting.

Next Meeting

1/9/2017 1:30 PM at Ruskin Elementary.

A Motion to adjourn was made at 2:34PM by Jill Tamashiro, 2nd by Dan Norris